Ordering Joint Service Transcripts from JST
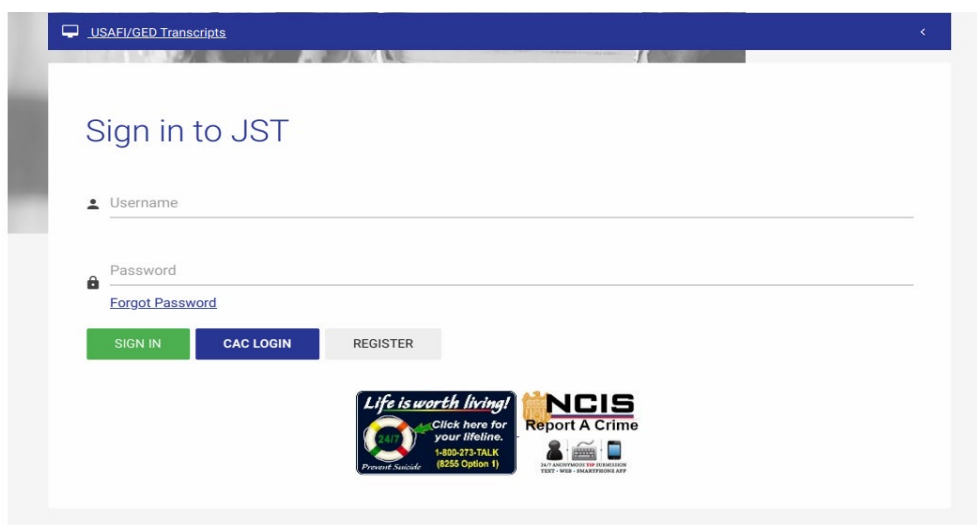
Serves Army, Coast Guard, Marine Corps, and Navy: Active Duty, Reserve and Veterans

Navigate to the Joint Services Transcript (JST) transcript page.

https://jst.doded.mil/jst/

Step 1: Register an account with JST

- When you navigate to the URL listed above, in the sign-in section, navigate to the REGISTER button as shown:

- After clicking REGISTER, you will be redirected to the following page, fill out all the necessary information in the boxes:

- After registering, you will be redirected to the home page of your JST account:
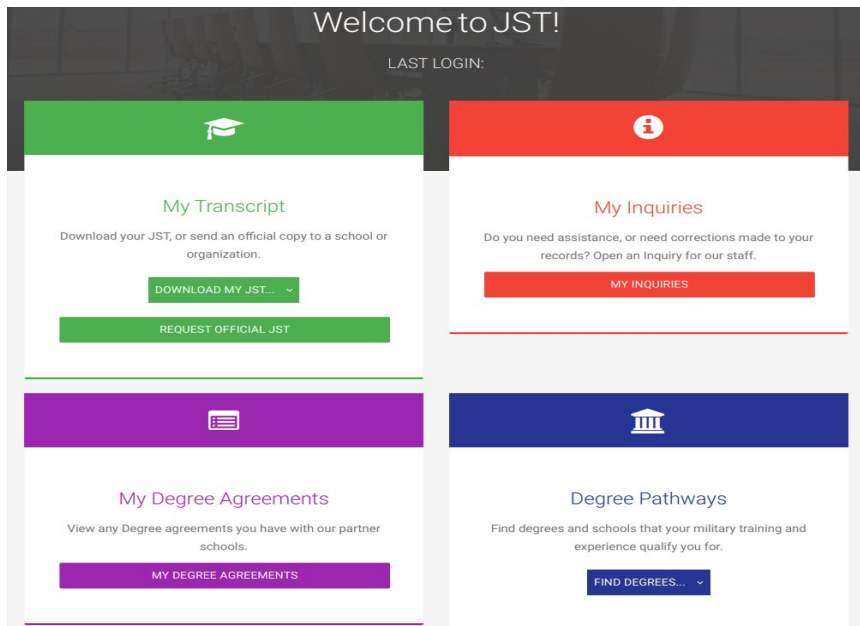
Step 2: Order Official JST Transcript

On the same home page screen, navigate to the green box labeled MY TRANSCRIPT. From there, select on the SECOND box labeled REQUEST OFFICIAL JST. You will be redirected to this screen:
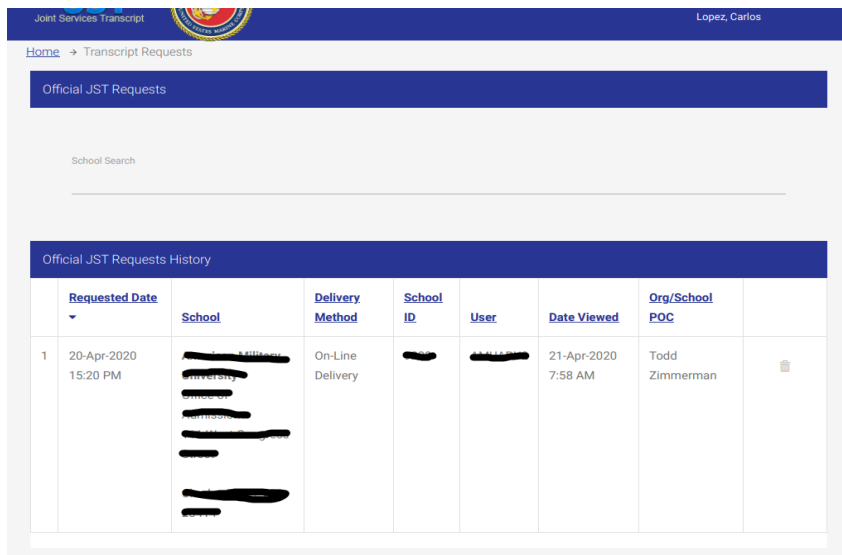
- On the box that says SCHOOL SEARCH, type in the school you are attending (EX. NAPA VALLEY COLLEGE)
- You will be asked to confirm the selection of the school and will need to checkmark a box. After this step, you are complete.

OPTIONAL: Grab a copy of your JST

- On the same home page screen, navigate to the green box labeled MY TRANSCRIPT. From there, select from the FIRST box labeled DOWNLOAD MY JST. You will have the option to choose from 4 different ways to obtain your JST. Select the one that better coincides with you. You will be redirected to a preview screen with a pdf file containing your JST, here is an example of an JST:

LOPEZ, CARLOS

JOINT SERVICES TRANSCRIPT

UNOFFICIAL

Transcript Sent To:
LOPEZ, CARLOS

Name: LOPEZ, CARLOS
SSN:
Rank:
Status:

Military Courses

Military Course ID	ACE Identifier Course Title Location-Description-Credit Areas	Dates Taken	ACE Credit Recommendation	Level
808	**MC-2204-0088 V03** ▓ to ▓ **Recruit Training Master FY11:** Upon completion of the course, the student will be able to apply casualty care; apply land navigation techniques; conduct physical fitness training; apply marksmanship techniques; and apply self-defense skills.			
	• First Aid		1 SH	L
	• Land Navigation		1 SH	L
	• Marksmanship		3 SH	L
	• Physical Fitness		3 SH	L
	• Self-Defense		1 SH	L
M92	**MC-2204-0105 V04** ▓ to ▓ **Marine Combat Training (MCT):** Various Training Locations US This course provides students with the ability to perform as basic riflemen in a combat environment.			
	• Orienteering		3 SH	L