



Content Review and Requisite Validation Worksheet

As a regular part of the Program Review process, NVC [Administrative Procedure 4260](#) requires faculty to review each course with prerequisites, corequisites, or advisories to ensure that the requisite is still supported by the faculty in the discipline or department and by the Curriculum Committee and is still in compliance with local policy and Title 5 regulations. (This review must take place at least every 2 years for CTE courses or every 6 years for all other courses.)

This form is designed to help faculty document this review as an initial step but is not a substitute for updating courses and course requisites through CourseLeaf.

Course under Review:

Semester / Year of Review:

Faculty Involved in Review:

Requisite(s) to be Reviewed:

- Prerequisite** **Corequisite**











Choose the appropriate category and level of scrutiny (according to [Title 5 Section 55003](#)) under which each prerequisite or corequisite listed above has been established:

- The requisite is expressly required or authorized by statute or regulation.
Explain: _____
- The requisite is part of a closely related lecture-laboratory course pairing within a discipline.
- The requisite is required by four-year institutions for which NVC has transfer agreements
Explain: _____
- Four-year transfer institutions will not grant credit for a course unless it has a particular communication or computation skill prerequisite.
(For the CSUs and UCs, these requirements are usually listed in the [C-ID descriptor](#).)
- The requisite is necessary to protect the health or safety of student(s) or other(s).
Explain: _____
- The requisite has been recommended through Chancellor-approved placement guidelines.
- Through the process of [content review](#), discipline faculty have determined that the requisite is necessary and appropriate and that a student who has not met the requisite is highly unlikely to receive a satisfactory grade in the course.

Content Review

If the requisite above has been established through content review, please review the course outlines of record for both the requisite course and the course under review to document that the body of knowledge and/or skills developed in the requisite course match the entry skills or knowledge of the course under review.

The main purpose of content review is to evaluate whether existing prerequisites or corequisites are appropriate, or constitute an unnecessary restriction on enrollment, or whether other requisites or advisories are needed. A prerequisite or corequisite is justified only when students who do not possess the knowledge covered in the required course would be highly unlikely to receive a satisfactory grade in the course being reviewed. Content review is also an opportunity to consider updating the content, objectives, and materials of the course.

Relevant Objectives of Requisite Course		Corresponding Content of Course under Review
		
		
		
		
		
		
		
		
		
		
Additionally, you may want to provide a brief narrative of the conclusions regarding the necessity and appropriateness of the proposed pre-requisite or co-requisite. (Not required)		