



Financial Aid/EOPS Office Grade Verification Form

Student Name: _____

SSN:

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 OR Student ID:

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Student: Take this form to each of your instructors and ask him/her to provide the information indicated below. This Form may only be completed after the class has started and you begin attending.

- If this form is required for your Financial Aid Appeal, return it with your appeal packet to the Financial Aid/EOPS Office.
- If this form is required for your Direct Loan Request, return it with your loan application to the Financial Aid/EOPS Office.
- If this form is required for disbursement, please submit the form not more than one week prior to your scheduled loan disbursement date.

Instructor: Please sign and date this form, indicating the student's attendance record (required) and grade to date (if available). Please do not complete this form until the class has started and the student has begun attending.

Summer _____
 Fall _____
 Spring _____

Course Name & Number (ex. MATH 90)	Units	Attendance	Estimated Grade	Instructor Signature And Printed Name	Date Signed
		<input type="checkbox"/> SAT <input type="checkbox"/> UNSAT <input type="checkbox"/> W/D	<input type="checkbox"/> C or above <input type="checkbox"/> D/ F/ NC <input type="checkbox"/> N/G	Signature: _____ Print Name: _____	
		<input type="checkbox"/> SAT <input type="checkbox"/> UNSAT <input type="checkbox"/> W/D	<input type="checkbox"/> C or above <input type="checkbox"/> D/ F/ NC <input type="checkbox"/> N/G	Signature: _____ Print Name: _____	
		<input type="checkbox"/> SAT <input type="checkbox"/> UNSAT <input type="checkbox"/> W/D	<input type="checkbox"/> C or above <input type="checkbox"/> D/ F/ NC <input type="checkbox"/> N/G	Signature: _____ Print Name: _____	
		<input type="checkbox"/> SAT <input type="checkbox"/> UNSAT <input type="checkbox"/> W/D	<input type="checkbox"/> C or above <input type="checkbox"/> D/ F/ NC <input type="checkbox"/> N/G	Signature: _____ Print Name: _____	
		<input type="checkbox"/> SAT <input type="checkbox"/> UNSAT <input type="checkbox"/> W/D	<input type="checkbox"/> C or above <input type="checkbox"/> D/ F/ NC <input type="checkbox"/> N/G	Signature: _____ Print Name: _____	
		<input type="checkbox"/> SAT <input type="checkbox"/> UNSAT <input type="checkbox"/> W/D	<input type="checkbox"/> C or above <input type="checkbox"/> D/ F/ NC <input type="checkbox"/> N/G	Signature: _____ Print Name: _____	

KEY TO ABBREVIATIONS

- SAT = Attendance is satisfactory (irrespective of grade being earned)
- UNSAT = Attendance is unsatisfactory but the student has not been dropped from the class.
- W/D = The student has withdrawn or the instructor has withdrawn the student for poor attendance.
- N/G = No grade – this should be used when no grade can be evaluated in this class, such as early in the semester or before a first exam.