



**NAPA VALLEY COLLEGE**  
**TECHNOLOGY COMMITTEE MEETING**  
**Minutes**

**November 19, 2021**

**1:00pm – 2:30pm**

<https://napavalley-edu.zoom.us/j/99205514123?pwd=dXVFSG1Gek1jNUpYbjdNS2Q4RzQ0UT09>

## **1.0 Call to Order**

**Start Time:** 1:06pm

**Present:** Roger Clague, Patti Morgan, Brandon Tofanelli, Chris Farmer, Stan Hitchcock, David Soto Gonzalez, Melinda Tran, Jose Sanchez, Ryan Poorman, Denise Kaduri, and Daniel Vega.

**Note:** Diane Van Deusen was unable to attend.

## **2.0 Introduction of Guests**

Stan introduced the various guests

## **3.0 Adoption of Agenda**

Patti Morgan asked to add fraudulent accounts as a discussion item because of its importance.

Approval motioned by Patti Morgan and seconded Chris farmer

## **4.0 Approval of Minutes**

**4.1** November 5, 2021

Motioned by Chris farmer, seconded by David Soto Gonzalez.

## **5.0 Public Comments/Announcements**

Stan asked members if they had any public comments or announcements. Roger noted the issues going on with finances. IT is tied up getting the data for the ACCJC, which will be onsite Monday November 29<sup>th</sup>. Roger is representing the IT function. It is believed that in the past, we did not have adequate documentation for when people left the college. This way someone can start in their place with no issues. For example, the Data Governance is one of those pieces in development. Roger may call on members to assist. Stan offered his assistance.

## **6.0 Discussion Items**

### **6.1 Fraudulent Accounts**

Patti Morgan explained to Committee members that there have been recent fraudulent applications submitted by Russia to both CCC Apply and FAFSA.

People have had their identities stolen. Many are coming through as deceased. The Financial Aid department has been very diligent about this and is trying to identify fraudulent applications and reach out to the pseudo applicants. More than 1200 applications were submitted during the same timestamp and from different IP addresses. Work will continue with the Chancellor's office etc. A similar event happened around this same time last year. However, this included 200 applications rather than 1200. This is a Community College system-wide problem. Roger is hoping that they can filter the applications out at the chancellor's office first and it would be taken care of. Emails and domains from both Russia and Germany as well as the US. The campus will remain vigilant.

## 6.2 Data Governance

Roger would like to push Data Governance back by a few weeks. He is not able to present yet because of working on the ISER as well as the items for ACCJC. He would like to also entertain the motion to change his title to Chief Dragon Slayer because every time we turn around, we are getting bombarded. Covid has made us so much more dependent on technology and it has opened a can of worms for attackers.

## 6.2 Technology Plan

Roger showed the document and would like to run through it at least. It starts with a big vision and Roger explains where it came from. He had been blown away by Honda's vision years ago. 5 Hondas in every household isn't unreasonable. The Technology Plan vision is called, "Getting to Wow..." By that we mean that every student, future student, faculty, parent, and member of the Community says wow when they are here. The minute they get on campus, they should be greeted by electronic signs. They would look at the technology and say wow, this is cool. The same feeling should be had for Wi-Fi, classrooms, and everything that technology touches on campus. Every staff member should also be saying wow.

We want everyone to be blown away by the capability we put in their hands. Everyone at the meeting was onboard with this idea. Roger noted that visions should be short and concise, as well as something everyone can buy into. Roger is also developing an IT strategic plan that NVC will use. We should be able to perform well while Covid is going on and when it is not. This will allow us to establish ourselves as a true leader.

### [Link to strawman](#)

Roger asked how it can be optimized so it is best, and we have Educational Leadership. This plan will not need approval from the Academic Senate approval, but instead to be in partnership with the Academic Senate. We can have the best leadership, but if operations and finances are failing then it is not sustainable.

Stan liked the visual model. Patti shared some concerns about when leadership changes and experience of when Colleague was first brought onboard and when leadership changed the support for it died and everything went downhill. Patti wondered how support can continue when leadership changes again. Roger noted that it would be addressed in the next few pages. Ryan asked if "Operational Excellence" includes a system availability and Metrix for it.

Next, we want to use strategy as a lens for delivering our story. Investment must be tied to what we want to do in the future. The hope is that all college systems will no longer be using differentiating applications and instead be using the same application, so everything gets streamlined. Now we have enough bandwidth to support our online educational needs, we did not at the time Covid hit because a lot of stuff was in the beginning stages. End users should be served as closely to immediately as possible. Members agreed. While we are not a business, the education business is the most important of today. We need to get all the metrics lined up. More details are needed, and we are driven by compliance of excellence.

Ryan had a comment, "It will be important to be able to translate how internally how things contribute to everything else..." We shouldn't be doing all stuff in IT. They put stuff on IT because It's cool. Business IT capabilities and looking at starting with this, having our plan in place for the first semester of 2022 through 2023. The cloud migration should be done soon as well.

Roger went on to discuss some of the strategic plan for NVC. Roger also talked about a roadmap. "If we adopt this as a team as our way forward, it will take us to "wow" and other agencies may buy into it. If we have a dynamic plan in place, we will get to "wow" in no time.

Conversation will continue in later meetings.

### **6.3 Survey Instruments**

Tabled for next meeting

### **6.4 Active Projects**

Tabled for next meeting

### **6.5 Committee Reports**

- ***Colleague Core (Jose)***

N/A

- ***Educational Technology Committee (Stan)***

The Educational Technology Committee and Educational Technology Committee decided to combine with the Distance Education Workgroup. Stan assumes it will take shape in the new semester. Roger offered to partner with Stan to present.

## **7.0 Action Items**

## **8.0 Next Meeting**

December 3, @ 1:00pm

## 9.0 Adjournment

**End Time:** 2:32pm

Motioned by Roger Clague, seconded by Patti Morgan

### Distribution

Roger Clague – Co-Chair  
Stanley Hitchcock – Co-Chair  
Diane Van Deusen  
Regina Orozco  
Melinda Tran  
Vacant – Acad. Senate Rep

Jose Sanchez  
Brandon Tofanelli  
Patricia Morgan  
Christopher Farmer  
David Soto Gonzalez

### Agenda & Minutes Only

Eileene Tejada  
Martin Shoemaker  
Douglas Roberts  
Amber Wade  
Dr. Ronald Kraft

### Bulletin Boards

Administrative Bldg.  
ASNVC Office  
Classified Lounge  
Faculty Lounge

**Topic:** District Technology Committee

**Time:** Sep 4, 2020 02:30 PM Pacific Time (US and Canada)

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